



Haslemere Locality Office  
Lion Green  
Haslemere  
Surrey GU27 1LD  
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www.3countiesvineyard.church

## Job Description

March 2024

### Temporary Part time Youth Leader (to cover Maternity leave)

To find out more about the 3 Counties Vineyard (3CV) please see more about us on our website <http://www.3countiesvineyard.church>

### The Temporary Youth Leader role

Our Temporary Youth Leader role is to lead the delivery of the 3CV youth vision, building upon what is in place currently and partnering with God, the 3CV leadership team, volunteers and other youth workers and organisations to achieve this.

Our vision for our youth work is:

- **Discipleship** – Helping young people in the 3CV community to be disciples, make disciples, grapple with difficult subjects, learn by doing and use the Bible to help guide them.
- **Encounter** – Providing opportunities for young people in the 3CV community to encounter God through Jesus and the Holy Spirit, the gifts of the Holy Spirit, the power of the Bible and be naturally supernatural daily.
- **Fun, belonging and welcoming.** Ensuring all the youth groups / events run by 3CV are always open and welcoming to new people, fun, social and create a sense of belonging for all those who come along.
- **Seamless transition and growth.** For the youth work to be an integrated part of a bigger 0 – 18+ 3CV programme that helps provide seamless development, transition and opportunities for spiritual and numerical growth as children grow up in 3CV and invite their friends to come and experience what they have.

This role requires a Spirit filled, self-motivated individual with a passion and a love for God and young people. We would like them to have skills in team building, communication and administration, a solid knowledge of the Bible and the ability to engage, build great relationships and disciple young people from both within and outside of the Church.

The individual must be in sympathy with, and become clearly committed to, the church and its vision and become actively involved in the church beyond this position.

**Job Title:** Temporary Youth Leader

**Responsible to:** Tara Congdon (Children, Youth & Family Director).

**Key Terms of Employment:** This is a paid, temporary, part time role (28 hours per week) to cover maternity leave. This role is for up to 12 months and commences on 6<sup>th</sup> May 2024 (TBC) and will

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terminate on 5<sup>th</sup> May 2025 or upon the return of the employee on maternity leave if earlier. Actual hours / days of work may vary from week to week and will include evening and weekend work.

Your salary for the contracted period will be £18,928 (equivalent to approx. £27,000 per annum for a full time role), paid on a monthly basis. No overtime pay is provided. Based on a 28 hour working week your holiday entitlement for the contracted period will be 94 hours including bank and public holidays, to be taken at such time or times as may be agreed with your line manager. The holiday year runs from 1<sup>st</sup> January to 31 December every year.

**Location of work:** Your normal place of work will be 3 Counties Vineyard, Linchmere Road, Haslemere, Surrey. GU27 3QW, however administration can be conducted from home. The job holder will be required to travel, predominantly locally, to other premises where youth / church events may be held. Mileage can be paid for any work travel that exceeds normal travel requirements outside the Haslemere area.

### **Purpose of the Temporary Youth Leader role:**

Building upon what is in place currently, to lead and oversee the youth ministry at 3CV, working alongside key staff members and a team of volunteers, delivering our weekly activities and one-off events. The role also includes the opportunity to further develop and grow the youth work at 3CV while modelling a kingdom lifestyle.

### **Overall responsibilities**

- To lead, plan and develop the youth ministry at 3CV through a team of volunteers and liaising with key staff members and the leadership team. This includes identifying, recruiting, training, deploying and monitoring youth team members as well as all the admin and scheduling of activities.
- To build relationships with the young people in church and in the wider community.
- To be responsible for the communication to young people and their parents / carers regarding youth activities, whilst ensuring data protection requirements are adhered to. To utilise our ChurchSuite database and appropriate electronic communication tools to achieve this.
- To ensure all activities meet safeguarding requirements.
- To preach and teach at youth events, all age services as required.

### **Specific Youth Responsibilities**

- To lead, plan, develop and/or oversee the current regular weekly activities at the 3CV, with a team of volunteers, currently including:
  - Sunday morning – Lava: Years 6 - 8
  - Sunday morning – Fusion: Years 9 -13
  - Sunday evening – Fusion After Hours: Years 9 -13
  - Tuesday evening – Lava Late: Years 6 - 8
  - Wednesday evening – Youth discipleship: Years 7 - 13
- To lead, plan and deliver one-off events including:
  - DTI roadtrips
  - DTI summer camp
  - Holiday club
  - Sleepovers / BBQ / end of term specials / Light parties
- To pray for and ensure the pastoral care and spiritual nurture and development of the young people in 3CV.
- To help the young adults moving onto university, apprentices and work places to stay connected and cared for.
- To provide training, development and encouragement for young people in groups and 1 to 1 mentoring to grow in:
  - Self-awareness and identity as children of God
  - Discipleship in the word of God,
  - Spiritual formation in building their own relationship with God,

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- Living a naturally supernatural life (doing the stuff that Jesus does!)

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## **EXPERIENCE & PERSONAL SPECIFICATION**

### **Character**

1. A committed Christian who shares the Evangelical convictions of the church and who is open to the renewing, empowering work of the Holy Spirit.
2. A heart for young people and ability to inspire and encourage them to grow in their faith and giftings.
3. Passion and enthusiasm for the church's vision, ministry and evangelistic outreach in our community.

### **Competence**

4. Previous experience of Christian youth work within the UK.
5. The ability to teach and communicate with young people in a relaxed style, with energy and creativity.
6. A solid knowledge of the Bible and core Christian theology
7. Excellent relational, listening and communication skills.
8. A full driving Licence and own transport.

### **Chemistry**

9. A relational fit with our youth, leadership team and staff.
10. A person who is comfortable working in a collaborative style of leadership and ministry within 3CV.

### **Culture**

11. An awareness of cultural developments and trends and in touch with the outlook, needs and desires of young people both inside the church and beyond it.
12. An ability to create a youth environment that is full of friendship, is fun, encourages the youth to live in the power of the supernatural and to be sacrificial and missional in their outlook.
13. Positive and solution-oriented.

This post will involve taking up references and checks with the Disclosure and Debarring System (DBS) in the form of an enhanced check to include the debarred register.

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