

Job Description: Temporary Pastoral Lead



Background to 3 Counties Vineyard and summary of the role

3 Counties Vineyard is a church family of over 200 adults and has vibrant children and youth groups. We are led by a leadership team with Dave Wright as our Senior Leader. We have a great staff team of 6 people and are also blessed with an amazing group of over 50 people who lead small groups, ministries and various teams.

We are all about loving God, developing authentic relationships and impacting our communities with God's love and power, seeing lives transformed. We seek to do this with our core values of grace and love, servanthood, integrity, humility, reliance on God, intimacy with God and obedience to God.

We are part of the Vineyard network of churches and are also members of the [Evangelical Alliance](#) and have good working relationships with other churches in the Haslemere area. You can find out lots about us on our website: www.3countiesvineyard.church

We are looking for a part time Temporary Pastoral Lead to provide short term cover until we recruit an Associate Leader to help strengthen our existing leadership and staff team. This 24 hours a week contract will include some evening and weekend working and will require some flexibility to coordinate or provide support for urgent pastoral needs. This role will last no more than 50 weeks with no prospect of it becoming permanent. The role will focus on:

- **Small groups** – overseeing our small groups at 3CV: raising up new leaders and starting new groups, managing sign-ups, supporting group leaders.
- **Pastoral** – leading our pastoral team to look after the 3CV family pastorally.
- **Newcomers and integration** – Liaising with our welcome team and integrating newcomers into the church.
- **Community** – Oversee our community strategy

The Temporary Pastoral Lead will be required to liaise with our leadership team.

This paid, part-time, temporary role requires a Spirit filled, self-motivated individual with a passion for God and people, skills in leadership, team building and communication. An ability to work effectively with the leadership team, staff and volunteers. The individual must be clearly committed to 3CV and its vision and actively involved in it beyond this position. It is a condition of the role that the post holder has a certificate of suitability for working with children and adults in need issued by the Disclosure and Barring Service indicating suitability.

If you feel this could be for you, please send a completed application form together with your CV and covering letter to Dick Durrant (dickdurrant.dd@gmail.com) by close of business on **Thursday 16th March 2023**.

Main Duties:

1. Pastoral

- Leading our pastoral team to look after the 3CV family pastorally.
- With the Links team identify and prioritise where support is needed.
- To regularly pray for 3CV family members. To listen to the Holy Spirit and action his promptings.
- Co-ordinate wedding, funeral, baptism and dedication services as needed and to support 3CV family members as they go through these stages.
- Coordinate or provide support for urgent pastoral needs. This may at times be out of normal working hours.

2. Small groups

- To oversee our small groups at 3CV.
- To identify a variety of small groups to run that would support spiritual formation and discipleship as well as connection and relationships.
- Termly to identify a sufficient number and type of groups to run and recruit new leaders
- To oversee the group sign up process.
- To provide support for group leaders.

3. Newcomers and integration

- Working with our welcome team to provide a warm welcome to newcomers in our various environments.
- Helping to integrate newcomers into the life of the church, including engaging with small groups and connecting relationally with our church family.
- Oversee Newcomers lunches and 'Explore the Core' courses

4. Community

- Co-ordinate our community teams and activities

It is also likely to include managing other 3CV staff, particularly in the above areas of responsibility.

Experience required and person specification

We will evaluate suitability based on:

- Character - values and beliefs,
- Empathy with the leadership team, the church vision and the church family,
- Calling by God to 3CV and our community and
- Competence, aptitude, ability, and experience.

Below are the role requirements and desirable elements.

1. A committed Christian who shares the Evangelical convictions of the church and who is open to the renewing, empowering work of the Holy Spirit.
2. A person with knowledge of our church community, particularly pastoral, small groups and community areas, and in good relationships with the leadership.
3. A person with the ability to both start and get up to the speed quickly

4. An authentic, warm person who relates easily to people across the age range and will be committed to developing relationships with the church family and members of the community.
5. A person with pastoral gifts: a love for people and a desire to see people develop and grow.
6. A person able to convey their enthusiasm to others and enable them to use and develop their gifts.
7. A person with a clear grasp of the gospel and a desire to make Christ known. They will be keen to develop new relationships with individuals and groups outside of the church.
8. A person with a commitment to the social implications of the Gospel and practically serving the community.
9. A person who thrives working in a collaborative style of leadership and ministry within a Vineyard church.
10. A person who will live in the Haslemere area in order to be a part of the 3CV community.
11. A person with a full driving Licence and their own transport.

Timing and selection process

If you feel this could be for you, please send your completed application form together with your CV and covering letter to Dick Durrant (dickdurrant.dd@gmail.com) by close of business on **Thursday 16th March 2023**.

Salary will be dependent on experience and is likely to be in the range £12.50 - £17 p/hr.